



Iwakuni Intermediate School &
MC Perry Primary School
School Advisory Committee(SAC) BOARD
Pacific East District
MCAS Iwakuni, Japan



Meeting Minutes
September 25, 2025
1600
MCPPS Information Center

Meeting called to order: 1600

- a) SAC Members in Attendance: MCPPS/IWIS Voting Members
 - i) Mrs. Tania Skolek – Parent Rep. – justin.tania.skolek@gmail.com
 - ii) Mrs. Juvilyn Garcia – Parent Rep. – juvilyne.garcia@gmail.com
 - iii) Ms. Kimberly Watt – Teacher Rep. – kimberly.watt@dodea.edu
 - iv) Ms. Julia Rodriguez – Teacher Rep. – julia.rodriguez@dodea.edu
 - u) Ms. Stephanie Bullard – Teacher Rep. – stephanie.bullard@dodea.edu
 - vi) Mrs. Ellina Seipel – Parent Rep. – ekhoxhainova@outlook.com
 - vii) Mrs. Robbin Honious – Parent Rep. – robbin.honious@gmail.com
- b) Non-voting Members:
 - i) Mr. Jason Sheedy – MCPPS/IWIS Principal – jason.sheedy@dodea.edu
 - ii) Ms. Maria Bell – MCPPS Assistant Principal – maria.bell@dodea.edu
 - iii) Mr. Keith Carr – SLO – keith.carr@usmc-mccs.org

Other Attendees:

1) Welcome/Meeting Norms

2) Presentation of last meeting's approved minutes – N/A

3) Reports:

- a) SAC Chair: TBD
- b) Principals:
 - i) Mr. Jason Sheedy – IWIS Principal
 - ii) Ms. Maria Bell – MCPPS Assistant Principal
- c) SLO/Installation Commander: Mr. Keith Carr
- d) Secretary: TBD
 - i) Agenda and minutes

4) New Business:

- a) Processes:
 - i) Meeting dates agreed upon and listed below in item 6
 - ii) Agenda process – agenda due 2 weeks before meeting
 - iii) Minutes
 - iv) Recruiting two more parents – Tania Skolek & ___
 - u) Promoting SAC – may post flyer to social media and in commissary, also in school newsletter
- b) SAC Board Elections
 - i) Chairperson – Juvilyn Garcia
 - ii) Co-Chairperson
 - iii) Secretary – Stephanie Bullard
 - iv) other
- c) Visit – October 30 – Meet and Greet with SAC & PTO
 - i) Ms. Lois Rapp, Director DoDEA-Pacific & Dr. Jacqueline Ferguson, DoDEA Pacific East District Superintendent



5) Old Business:

- a) SAC Elections (Completed)
- b) End-Of Year Report – the following is directly from the report:
 - i) The highlights from last year include:
 - (1) Construction officially started to connect the current bus drop-off and pick-up routes area to the schools with covered walkways.
 - (2) MCPPS hosted a family-style holiday meal event in December that was a huge success for the school community
 - (3) IWIS 1-to-1 Chromebook rollout was implemented
 - (4) School Liaison Program hosted the first base-wise Spelling Bee for students in grades 3-5, 6-8 and 9-12
 - (5) Sails were approved to be put up over the playground structures and flooring is set to be replaced
 - ii) Issues or initiatives recommended for follow up or completion during next school year:
 - (1) Command reinforcing that families complete the EFMP paperwork- Tier 2 school
 - (2) School Meal Program follow-up with strategies for consistently serving warm lunches and accommodating students with special dietary needs
 - iii) Issues forwarded to DAC or military chain of command:
 - (1) Fencing in the green space in front of Iwakuni Intermediate School, next to EDIS, to use for recess
 - (2) Concerns over warm meals being prepared out of one kitchen
 - (3) Discussion of adding schools to the checkout process- goal to minimize unpaid lunch accounts

6) Open Forum

- a) Pupil/Teacher Ratio in classes
- b) Indoor recess at MCPPS – materials ordered; School Liaison, Mr. Carr, ordered a giant Jenga
- c) Acronyms – IAC (Installation Advisory Council); PEDAC (Pacific East District Advisory Council)

7) Closing

- a) Meeting dates for SY 25-26:
 - i) SAC Board Meeting: Thursday, September 25, 2025 at MCPPS
 - ii) **1st Quarter SAC: TBD at IWIS**
 - iii) PEDAC: Thursday, October 23, 2025; 1500 at IWIS
 - iv) **2nd Quarter SAC: TBD at MCPPS**
 - u) IAC: December 11?
 - vi) PEDAC: Thursday, January 15, 2026; 1500 at IWIS
 - vii) **3rd Quarter SAC February 19 at IWIS**
 - viii) PEDAC: Thursday, April 23, 2026; 1500 at IWIS
 - ix) **4th Quarter SAC: May 7 at IWIS**
 - x) IAC: May 14??

8) Meeting Adjourned: [??]

9) Next Meeting: October 23, 2025, IWIS Information Center

Submitted by: Stephanie Bullard